



APEX EXPO

Anaheim Convention Center | Anaheim, CA
March 17-19, 2026

EVENT INFORMATION

C171540326

Provided Booth Furnishings

Items provided in your booth, per exhibitor:

- 24-hour perimeter security
- Aisle Carpet
- Booth number stickers on aisle carpet surrounding booth

In-Line In-line, Perimeter and Peninsula booths also include:

- 1-line ID Sign (7"x44") with company name and booth number
- Draped 8' back wall panels in show colors (as indicated below)
- Draped 3' side in show colors (as indicated below)

Event Colors

Aisle Carpet Color: Tuxedo

Show Drape Color(s): Plum, White

Carpet is not included in your booth packages and is mandatory per show management. Booths without flooring by show open will receive carpet at the exhibitor's expense. Carpeting can be ordered through the exhibitor ordering portal.

Exhibit Schedule

General Exhibitor Move In

Please see target date move-in plan for the date and time assigned to your booth.

Exhibit Hours

Tuesday, March 17, 2026 · 10:00 AM to 6:00 PM
Wednesday, March 18, 2026 · 9:00 AM to 6:00 PM
Thursday, March 19, 2026 · 9:00 AM to 2:00 PM

Exhibitor Move Out

Thursday, March 19, 2026 · 2:00 PM to 10:00 PM
Friday, March 20, 2026 · 8:00 AM to 10:00 PM
Saturday, March 21, 2026 · 8:00 AM to 12:00 PM

Freight Reroute Begins

All outbound carriers must be checked in by this time

Saturday, March 21, 2026 12:00 PM

IMPORTANT DEADLINES

First Day for Warehouse Deliveries Without a Surcharge

Friday, February 6, 2026

Discount Price Deadline for all Shepard Orders

Friday, February 6, 2026

Last Day for Warehouse Deliveries Without a Surcharge

Friday, March 6, 2026

Last Day for Warehouse Deliveries

Date indicated is last day freight can arrive to advanced warehouse with guarantee of delivery to booth for exhibitor move-in.

Monday, March 9, 2026

First Day Freight Can Arrive at Event Site

Please see target date move-in plan for the date and time assigned to your booth.

Shipping Addresses

See Material Handling Rates online for all related fees

Advance Warehouse Address

Exhibiting Co. Name & Booth Number

APEX EXPO
c/o Shepard Exposition Services
2315 E. Locust Ct.
Ontario, CA 91761

Warehouse hours: 8:00 AM - 4:00 PM

Direct to Event Site Shipment Address

c/o Shepard Exposition Services
Exhibiting Co. Name & Booth Number
APEX EXPO

Anaheim Convention Center
1850 West Street
Anaheim, CA 92802





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Due to liability concerns and/or labor jurisdictions, exhibitors or their Exhibitor Appointed Contractors (EACs) may not operate any type of mechanical or powered equipment including forklifts, manual or electric pallet jacks, overhead lifts, etc.

Shepard Mailing Address

1531 Carroll Drive, NW
Atlanta, GA 30318
Phone: 404-720-8600
Email: orders@shepardes.com

Service Desk Hours *(subject to change)*

Please see target date move-in plan for the date and time assigned to your booth.

Thursday, March 12, 2026 7:45 AM to 5:00 PM
Friday, March 13, 2026 7:45 AM to 5:00 PM
Saturday, March 14, 2026 7:45 AM to 5:00 PM
Sunday, March 15, 2026 7:45 AM to 5:00 PM
Monday, March 16, 2026 7:45 AM to 8:00 PM
Tuesday, March 17, 2026 7:45 AM to 6:00 PM
Wednesday, March 18, 2026 8:30 AM to 6:00 PM
Thursday, March 19, 2026 8:30 AM to 10:00 PM
Friday, March 20, 2026 7:00 AM to 10:00 PM
Saturday, March 21, 2026 7:00 AM to 2:00 PM

Exhibitor Move Out

Thursday, March 19, 2026 2:00 PM to 10:00 PM
Friday, March 20, 2026 8:00 AM to 10:00 PM
Saturday, March 21, 2026 7:00 AM to 2:00 PM

Dismantle & Move Out Information

Shepard will begin returning empty containers and skids as soon as the aisle carpet is removed and/or plastic protection is installed on top of the floor. All exhibitor materials must be removed from the facility, **Saturday, March 21, 2026 12:00 PM**

Any materials remaining in the hall will be rerouted or returned to Shepard's warehouse to await disposition at the exhibitor's expense.

To ensure all exhibitor materials are removed from the facility during the exhibitor move out, please have all carriers checked in with Shepard no later than **Saturday, March 21, 2026 12:00 PM**.

Post Show Paperwork & Labels

Our Exhibitor Service Representatives will gladly assist you in preparing your outbound shipping labels, outbound Material Handling Authorization paperwork, and outbound shipping in advance. You may find these forms included in this exhibitor services catalog. An email with links to an online portal will also be sent to the exhibitor contact on record for the booth. Labels and paperwork will also be available on-site. Make sure your carrier knows your company name, booth number, and the carrier check in deadline.

Outbound Shipping

It is the responsibility of each exhibitor to arrange for transportation of booth materials after the event. Our Exhibitor Service Representatives are available pre show, during the show, and during move out to assist you in arranging shipping through our carrier Shepard Logistics. For peace of mind and easy set up, contact Shepard Logistics before the event for transportation services to and from the event. Shepard does not provide UPS, FED-EX, or other carrier specific labels. Exhibitors must schedule pick ups directly with all carriers as well as provide carrier specific shipping labels.

Pick Up Address

Anaheim Convention Center
1850 West Street
Anaheim, CA 92802

